

North Clackamas School District

Twilight



Diploma Completion Program application

Please complete with assistance from your current counselor or learning specialist

1901 S.E. Oak Grove Blvd.
Milwaukie, Oregon 97267
503-353-5925

TWILIGHT PROGRAM INFORMATION

The High School Diploma Completion Program targets seniors who:

- Are earning standard diplomas
- Have enough credits to be able to graduate by the end of the school year they enroll in Twilight
 - *If applying September, October, or November, applicants must have **19.0 credits minimum***
 - *If applying January, February, or April, applicants must have **22.0 credits minimum***
 - *Applications are not processed in December or March.*
- Are at risk of dropping out or have already dropped out
- Need access to evening classes due to job and/or child care needs

Admission Requirements/Enrollment

- Completed Twilight application with copy of high school transcript. If the student is receiving special education services, a copy of their IEP must also be included.
- Dual enrollment at boundary high school/Twilight Program
- Enrollment appointment with Twilight Program counselor
- **Mandatory attendance at 5-day Twilight Student Orientation at New Urban High School. Orientations are facilitated the last week of the month to provide in-person assistance with online accounts and monitoring of academic progress.**
 - *If a student does not attend all 5 days of orientation, enrollment in Twilight is delayed until the next month's orientation.*
 - *There are no orientations offered December or March due to school holiday closures.*

Diploma

- Twilight students earn an NCS D diploma by meeting the state graduation standards of their graduating cohort.

Curriculum/Coursework

- Twilight uses FuelEd, an online education program that offers a full array of curricular options.
- Students access the coursework at the school and are also strongly encouraged to work online from home.
- A certified FuelEd teacher is available online for instructional support, and a certified instructor is onsite to assist in the classroom.
- A complete course of study will be outlined with the student and counselor during the admission process, predetermined by credits already completed and yet unmet graduation requirements.
- Support is provided for completing Extended Application and district work samples for meeting state requirements.

Transportation

- District transportation is not provided to Twilight. There are two TriMet bus stops within walking distance of the New Urban campus. Students needing transportation may be provided TriMet tickets.

Hours, Etc.

- Twilight is a 5 day-per-week program held 4:00 - 5:15pm Monday through Thursday. There is no Twilight on Fridays, but students are expected to log into their classes. Attendance is taken via monitoring students' online activity and progress.
- The Twilight Program follows the New Urban High School trimester calendar.
- Twilight students must remain off-campus until 3:45 unless attending a scheduled appointment at the school.
- No meals are provided. Students may bring food but must eat in an area away from the computers.
- Twilight is a closed-campus program. Once students leave campus, they may not return into the building.

BEHAVIOR EXPECTATIONS AND DISCIPLINE:

Expectations for student behavior are the same for students in any North Clackamas school and are outlined in the NCS D *K-12 Guidelines for Student Behavior*, which is provided at enrollment. Standard disciplinary measures will be taken regarding behaviors that violate school policy and/or the safety of students and staff.

ATTENDANCE AND WORK REQUIREMENTS:

To maintain enrollment in the Twilight Program, students must attend a minimum of two nights each week, log into online classes at least 10 hours per week, and complete and pass one course every month. Online log-in hours outside of school are monitored by the Twilight instructor. Decreases in attendance and/or work may lead to a conversation with the student, parent, counselor, and may result in being dropped from the program. Students who are dropped from Twilight need to reenroll in order to be reinstated.

APPLICATION - PERSONAL INFORMATION

To complete your enrollment process, all of the following must be turned in:

- Completed Program Application (includes Student Essay and Adult Recommendation)
- Transcript and IEP (if student is receiving special education services)
 - If applying September-November, applicants must have 19.0 credits to graduate by June.
 - If applying January-April, applicants must have 22.0 credits to graduate by June.
 - Twilight applications are not processed in December or March.

Today's Date: _____

Legal Last Name: _____ First Name: _____

Age: _____ Birthdate: ____ / ____ / ____ Gender: M ___ F ___ Other ___

Guardian's Name: _____ Relation: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Student's Cell Phone: _____ Guardian's Home Phone: _____

Student Email Address (*required) _____

Last Grade Attended: ____ Current Grade in School: ____ School ID (six-digit#): _____

Resident High School: _____

Counselor's Name: _____ Phone: _____

List Current Academic Status:

___ Currently enrolled at _____ school

___ Not currently enrolled in a school. Last school attended: _____

Have you ever been suspended? ___ Yes ___ No

Have you ever been expelled? ___ Yes ___ No

*If yes, explain: _____

Have you had/do you currently qualify for, a 504 Accommodation Plan? ___ Yes ___ No

Do you currently have an IEP? ___ Yes ___ No Do you currently receive ELD services? ___ Yes ___ No

Student Signature: _____

Parent/Legal Guardian Signature: _____

Twilight Counselor Signature: _____

ADULT ACADEMIC RECOMMENDATION

(This recommendation needs to be completed for the application to be considered complete.)

Please take a moment to describe the student's strengths and explain why you think the Twilight Program will be a good fit for this student.

Describe your your relationship to and how long you have known this applicant:

What would you like us to know about this applicant?

Based on your knowledge of this applicant, are there any significant obstacles to success that the program staff and the student would need to address? Please explain.

Signature: _____

Phone: _____

If you have any questions, please contact the Twilight Program counselor at (503) 353-3305.

Thank you for your support of this student.